

## WHRLA RULES & PROCEDURES FOR THE ELECTION OF DIRECTORS

- The nomination letter for open board of director positions shall be presented to the board by the secretary at the March board meeting for review and approval by the directors prior to mailing.
- Requests for nominees shall be mailed to landowners no later than March 15th.
- Response to the nomination request to be received no later than April 15th.
- Eligible nominees shall not have an outstanding assessment balance due to the WHRLA.
- All nominees will be contacted by the secretary to either accept or decline the nomination no later than April 22nd.
- For nominees to be added to the ballot, nominees must present a one paragraph biography to be included with the ballot and shall be received no later than April 30th.
- The election ballot shall be presented to the board by the secretary for review and approval at the May board meeting, prior to mailing.
- Anyone purchasing property after May 1<sup>st</sup> will not be eligible to vote in the current year election. The names and addresses of eligible voters will be taken from the Catron County Tax Records. It is the responsibility of landowners to ensure the data with the Catron County Assessor office is current.
- For landowners to qualify to vote, all regular or special assessments shall be paid no later than March 15th.
- Ballots shall be mailed no later than May 15th.
- The ballots will be printed on watermarked paper and will be numbered in red ink on the bottom right corner. (Number will not correspond with owner name or lot #.) Return by date shall be printed on the ballot. Nominees shall be listed in alphabetical order on the ballot. Only original ballots will be counted.
- Each landowner will receive one ballot per lot owned.
- The deadline for returning mailed ballots shall be no later than June 30th.
- The deadline for returning ballots in person shall be no later than 10 a.m. on the morning of the Annual Meeting of Members. Ballots delivered in person shall be delivered to the president or the secretary. Only original ballots will be accepted.
- Each Member may vote in person or by proxy. All proxies shall be in writing, signed by the landowner and filed with the secretary. Proxies shall be delivered to the secretary or president no later than 10 a.m. on the morning of the Annual Meeting of Members. Only original ballots will be accepted.
- Per the New Mexico Homeowner's Association Act, 47-16-9(f) election ballots shall be counted by a neutral third party or by a committee of volunteers. The volunteers shall be selected or appointed at an open meeting, in a fair manner, by the chair of the board or another person presiding during that portion of the meeting. The volunteers shall not be board members and, in the case of a contested election for a board position, shall not be candidates.
- The total number of election ballots mailed and received shall be recorded by the secretary.
- The election ballots shall be counted on the day of the Annual Meeting of Members so the new board members can be introduced at the business meeting.
- Any landowner may observe the counting process but may not comment or interfere with the counting process.
- The ballot committee shall have the authority to remove disruptive individuals.
- The election results shall be posted on the WHRLA website.